



# Anderson Mainstage Theatre

Board of Director Meeting Minutes - 12:00pm March 17, 2024

**Directors in Attendance:** Amanda Tirman, Jean Rice, Brian Shetterly, Darin Axel-Adams, Joshua Wilkinson, Valentina Sanfillipo, Kayla Cange, Kevin Weston

**Directors Absent:** Paula Bivens, Keri Happe

## Board Votes

A quorum of the Board was present.

- **Approval of Minutes.** A motion was made to approve the minutes from the meeting on February 18, 2024. It was seconded and approved.
- **Back of House Proposal.** A proposal was made for storage and organization of Back of House building items. With conditions that the area would stay organized and clean by those using it, it was seconded and approved unanimously.
- **Unicycle Workshop.** A motion was made to hold a unicycle workshop at Mainstage in order to prepare for the production of Pippin. It was not approved, but suggestions for other options were submitted to the proposer..
- **Madison County Community Foundation Bicentennial Grant.** A motion was made to apply for the grant. It was not approved because of the submission date being too close.

## Key information from committee reports and discussion

- The Artistic Committee has been given oversight of the storage unit.
- Our Sergeant at Arms presented a Committee Charter template for all committees to have more order, structure, and accountability.
- Details about membership qualifications and processes were discussed.
- A protocol for managing background checks and private information of volunteers was given to Youth and Volunteer committee heads.
- A sound engineering assessment happened and the Artistic Committee will make recommendations to the board.
- Koorsen scheduled to come inspect fire extinguishers, and the President and Facilities Committee Chair plan to discuss and execute priority items on the project list.
- Two Directors will attend an online Community Theatre Management Conference in April.
- The Finance Committee presented some guidelines for Amazon purchases and protocols for show night petty cash.

## Upcoming Events

- Theatre Cleaning and Volunteer Day - April 6th, 2024
- All Shook Up opens April 25th